

# Application for the ELLA Fellowship 2011-2012



Greetings!

We are delighted you are applying to the ELLA Fellowship! It is a challenging and deeply rewarding program that will take your leadership skills to the next level.

The Fellowship is a chance for you **to dream** of a project that you've always wanted to do, and to **do it right now!** The Fellowship provides support and financial resources, and you provide time and hard work. Also, while we encourage you to collaborate and/or partner with an organization, it is you who will design and execute this project. It is important to propose something you see yourself doing *for nine months* -- something that you truly feel passionately about. Please make sure to propose a project that can be executed in the time frame provided and with the resources available.

Please complete the attached application as thoroughly as you can. If you need any assistance in filling this out please contact Laura, the ELLA Program Coordinator.

**COMPLETED APPLICATIONS ARE DUE BY FRIDAY, AUGUST 19<sup>th</sup>, 2011! Please email your application to [Laura@sadienash.org](mailto:Laura@sadienash.org) or fax them to 718.422.8663.**

Contact Laura at 718.422.8664 or [Laura@sadienash.org](mailto:Laura@sadienash.org) if you have questions or concerns.

**Think, feel, dream, hope, plan, and LEAD!**

# Application for the ELLA Fellowship 2011-2012

Applications are due by email or fax by Friday, August 19<sup>th</sup> 2011 at 5pm.  
Please email [laura@sadienash.org](mailto:laura@sadienash.org) or fax 718.422.8663

## Personal Contact Information

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

High School/College: \_\_\_\_\_

Year of Graduation : \_\_\_\_\_ Age: \_\_\_\_\_

Place of work (if currently employed): \_\_\_\_\_

Have you participated in a Sadie Nash program in the past? \_\_\_\_\_

**Name of Project** (can be changed later):

**Personal Statement:** Describe why this project is important and how it ***personally connects to you*** (i.e. personal experience, identity, family or community need, school need, etc.). Please feel free to use more space if needed.

**Project Overview:** This portion should describe the ***need or issue*** you intend to address and should include your ***goals*** and ***strategies*** for the project. What is the problem and how do you plan on addressing it? What kind of ***change*** do you hope to see as a result of your project? Please feel free to use more space if needed.

**Community:** Please **identify the community/group of people** with whom your project will work. For example, young girls or boys, seniors, neighbors, classmates, immigrants, etc. Also indicate if you plan on collaborating with another community-based organization to help you implement your project like another non-profit, school, community center or club. Describe if you are working with a partner on this project. Please feel free to use more space if needed.

**Leadership Experience:** You must have at least 2 years of leadership development experience. Please include programs, activities, groups, etc... that you have been a part of. Please also list the name and contact information of one reference who can speak to your *commitment* and your *skills*.

Describe group/program	Describe your position/title	Length of participation
<i>Ex: Organized a "speak out" at my high school as part of the Human Rights club</i>	Member, Amnesty Int'l at my high school	9 Months (Sept 2010-June 2011)

Name of reference: \_\_\_\_\_  
 Title & Organization: \_\_\_\_\_

Email & Tel: \_\_\_\_\_

**Leadership Style:** The fellowship requires you to work independently, but also to be part of a group, and to access support regularly from fellowship staff. Please describe your experience with some of these leadership styles: What have you accomplished independently, when have you worked with a group to accomplish something, and please share a story of when you sought help with a project or a challenge.

**Implementation:** Draft a **9-month timeline**/Plan of Action for your project describing what you will be working on each month from October to June. \*\* See Sample Plan of Action attached

Oct-  
Nov-  
Dec-  
Jan-  
Feb-  
Mar-  
Apr-  
May-  
June-

**Budget:** What will it cost to launch your project? Can you secure some of your requirements through in-kind donations? (i.e. space, supplies, other funding, etc.) \*\*See Sample Budget attached. Also, please feel free to use more space if needed.

## **\*\*SAMPLE PLAN OF ACTION**

### ***October:***

- Speak with College Advisor about the project. Secure support.
- Design a flyer for the workshop series
- Finalize my Plan of Action

### ***November:***

- Plan the workshop series (brainstorm days, guest speakers, facilitators, the length of each workshop, location, refreshments, etc)
- Meet with College advisor to go over the workshops and come up with a list of organizations and guest speakers to contact and ask about potential participation in the series
- Create outreach materials

### ***December:***

- Finalize workshop series
- Write curriculum -- compile an agenda for each workshop
- Set up a day to train friends and acquaintances on how to help with outreach

### ***January:***

- Finalize curriculum
- Confirm space, days & times of workshops
- Start solid recruitment and outreach
- Meet with organizations and individuals willing to help out with the series
- Organize a meeting for all those involved to meet before the series begins

### ***February:***

- Finalize all plans for the series (# participants, workshops, etc...)
- Make copies of the brochures & materials
- Make copies of any other needed materials
- Come up with a list of supplies needed for each workshop day
- Purchase refreshments in bulk for the series

### ***March:***

- Series begins
- Confirm field trips and guest speakers

### ***April:***

- Series continues
- Mid-way evaluation

### ***May:***

- Series ends
- Conduct evaluations with project participant

### ***June:***

- Project Expo & Celebration

## **\*\* SAMPLE BUDGET**

Supplies	\$ 75
Food (for participants)	\$100 (plus juices provided free through local store)
Printing and Xeroxing	\$100
Transportation	\$80
Space rental	\$0 (supplied free through collaborating organization)
<b>Total:</b>	<b>\$355</b>